

Hope Learning Community of Riviera Beach d/b/a Noah's Ark International Charter School

Board Members

Principal: Erika Hadden
1413 South "H" Street
Lake Worth, FL 33414

Board Chair: Allean Jenkins
P.O. Box 1080
Port Salerno, FL 34992

Secretary: Brenda Brown
181 West 18th Street
Riviera Beach, FL 33404

Treasurer: Brenda Bartee
2620 West 28th Street
Riviera Beach, FL 33404

Member: Aaron Fields
1430 West 27th Street
Riviera Beach, FL 33404

Member: Hyacinthia Becton
500 West 24th Street
Riviera Beach, FL 33404

Hope Learning Community of Riviera Beach, Inc d/b/a Noah's Ark International Charter School

21 West 22nd Street
Riviera Beach, FL 33419-0614

P.O. Box 10614
Riviera Beach, FL 33419

Phone: (561) 848-7575
Fax: (561) 844-9563

Minutes of Board of Directors Meeting Tuesday, June 13, 2006

Persons present:

Board Members

Allean Jenkins, Chair
Troy Perry
John L. Williams

Staff

Clifford Durden, Principal
Ericka Hadden, 3rd Grade Teacher
Hyacinthia Becton, Staff Liaison

Ms. Jenkins called the meeting to order at 11:30 A.M.

A quorum was determined to be present.

Mr. Durden gave an opening prayer.

The minutes of the Thursday May 24, 2006 were discussed. Motion to approve the minutes was made by John L. Williams and seconded by Troy Perry.
MOTION PASSED.

Report of the Chair

No Report

Principal's Report

Mr. Durden made the Board aware that he was helping Ms. Ericka Hadden to transition to the position of principal of Noah's Ark Charter School. He informed the Board that Ms. Hadden was already hard at work finalizing reports from the 2005-2006 fiscal year. She was doing this without compensation.

Mr. Durden asked the Board to select Ms. Ericka Hadden as the principal for the 2006-2007 school year.

Motion by Mr. Williams to hire Ms. Hadden as the principal. Seconded by Mr. Perry.
MOTION PASSED.

Mr. Durden thanked the Board for an enjoyable time. He felt he had been helpful to Noah's Ark. The Board expressed its gratitude to Mr. Durden and welcomed Ms. Hadden.

The meeting was adjourned at 12:20 P.M.

Submitted by,



Hyacinthia Becton, Acting Secretary

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Minutes of Board of Directors Meeting Friday, August 11, 2006

Persons present:

Board Members

Allean Jenkins, Chair
Troy Perry
John Lee Williams

Staff

Ericka Hadden

Other

Clifford Durden
Hyacinthia Becton

Main focus of the meeting: The purpose of this meeting is to change the board chair and other officers.

Ms. Jenkins called the meeting to order at 7:30 P.M.

A quorum was determined to be present.

Mr. Durden gave an opening prayer.

The minutes of the Tuesday, June 13, 2006 were discussed.

Motion to approve the minutes was made by Troy Perry and seconded by John Lee Williams.
MOTION PASSED.

Report of the Chair

The 2006-2007 Board of Directors currently are:

Allean Jenkins, Chair
Troy Perry
John L. Williams

Note: Mr. Fields is unable to serve because he is on active military duty. Mrs. Brenda Bartee and Ms. Brenda Brown were the parent liaisons on the Board. They have withdrawn.

The Chair requested that Mr. Clifford Durden and Ms. Hyacinthia Becton be added to the Board of Directors.

The Chair further requested that these actions occur:

1. Elect Clifford Durden as the board chair.
2. Elect Allean Jenkins as the board vice chair.
3. Elect Hyacinthia Becton as the board chair.

Motion was made by Troy Perry and seconded by John Williams to approve the above actions.

MOTION PASSED

The Noah's Ark International Charter School's Board of Directors for 2006-2007 is:

Mr. Clifford Durden, Chair
Ms. Allean Jenkins, Vice Chair
Ms. Hyacinthia Becton, Secretary
Mr. Troy Perry
Mr. John L. Williams

Action Item

Motion by Troy Perry and seconded by John Williams that the following individuals be listed as signers on the Noah's Ark International Charter School checking account:

1. Allean Jenkins
2. Clifford Durden
3. Ericka Hadden
4. Hyacinthia Becton

Included as a part of the motion, it was declared that a minimum of two signatures were needed to certify a check.

MOTION PASSED.

The meeting was adjourned at 8:45 P.M.

Submitted by,



Hyacinthia Becton, Secretary

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Minutes of Board of Directors Meeting Tuesday, September 12, 2006

Persons present:

Board Members

Clifford Durden, Chair
Allean Jenkins, Vice Chair
Hyacinthia Becton, Secretary
Troy Perry
John Lee Williams

Staff

Ericka Hadden, Principal

Mr. Durden called the meeting to order at 6:00 P.M.

A quorum was determined to be present.

Mr. Durden gave an opening prayer.

The minutes of the August 11, 2006 meeting were discussed.

Motion to approve the minutes was made by Troy Perry and seconded by John Lee Williams.

MOTION PASSED.

Report of the Chair

Mr. Durden told the group we need to write grants to generate more revenue. He will be writing a grant to an organization that Troy Perry recommended.

We need to contact different groups to inform them about Noah's Ark. Mr. Perry will contact the Kiwanis Club.

Mr. Williams has several contacts, and he will inform the Board of his progress.

Mr. Durden said how important field trips are for the overall learning of the student. He suggested we look at trips to places like: Wanna Do City, St. Augustine, Washington, D.C.: Also, we could look at taking the students to classical concerts and elegant dining outings.

Principal's Report

Finalizing the testing of SRI, Dribbles (for K-1), Reading and Math Diagnostic Test, Reading Running Records (K-3).

Note: Ms. Hadden has posted a Parent Bulletin Board.

On Wednesday and Friday, students from Palm Beach Atlantic College come in to do drama and dance with the students. Dance is on Wednesday. Drama is on Friday.

Monday is Character Development. A Riviera Beach police officer comes out to conduct the lessons.

In two weeks, Mr. Seif will add the foreign languages.

Fire Prevention Week is the week of October 8th.

We are approximately \$30,000 short because our enrollment is down.

The Charter School Office has said we must have a facility in a year.

Discussion

Ms. Hadden requested an assistance to help with the day-to-day when she must attend meetings or do paper work or other administrative tasks.

The Board asked for a financial review to determine if this was possible.

The Board also will be given a supply list for the school.

Mr. Perry presented a brochure about free supplies and merchandise. Mr. Durden will write the letters making the request. The organization is the National Association for the Exchange of Industrial Resources (NAEIR). NAEIR gives away items to non-profit organizations. We can receive a free supply kit by calling 1-800-562-0955 (then press 7) or fax to 1-309-343-0583. The address is NAEIR 560 McClure Street – P.O. Box 8076 – Galesburg, IL 61402-8076.

Old Business

None

A special meeting was scheduled for Tuesday, September 19, 2006. The meeting was adjourned at 7:50 P.M.

Submitted by,



Hyacinthia Becton, Secretary

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Minutes of Board of Directors Meeting Tuesday, September 19, 2006 – Special Meeting

Persons present:

Board Members

Clifford Durden, Chair
Allean Jenkins, Vice Chair
Hyacinthia Becton, Secretary
Troy Perry
John Lee Williams

Staff

Ericka Hadden, Principal

Mr. Durden called the meeting to order at 6:00 P.M.

A quorum was determined to be present.

Mr. Durden gave an opening prayer.

The minutes of the September 12, 2006 meeting will be presented in October.

Report of the Chair

The financial sheet was distributed. The bank balance is \$21,205.16
Our balance is 20,742.24
for a difference of 462.92

The Board was updated concerning several financial points:

Michael Becker will be our accountant. We will get another accountant for the year-end audit.

A payroll company will be hired and used for the payroll.

Mr. Perry and Mr. Williams inquired about the software being used for the accounting program. They can donate this to Noah's Ark.

Principal's Report

The Dribbles assessment should be finished on Friday. Noah's Ark will be assessing K-5. This test is good for measuring phonetic skills. Even though it is for K-2, we can add to our teaching strategies by giving it to the 3-5 graders.

Thursday the Palm Beach Writes starts. The Educational Data Warehouse (EDW) will also be operational. The students are able to look here to determine what they are missing. In this way a specific skill can be identified.

Ms. Hadden made a request to add an assistant for her. She will need to change the data processor. The ninety days will be up at the end of the month for the current person. She does not have the skills.

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Minutes of Board of Directors Meeting Tuesday, October 31, 2006

Persons present:

Board Members

Clifford Durden, Chair
Alleean Jenkins, Vice Chair
Hyacinthia Becton, Secretary
Troy Perry
John L. Williams

Staff

Ericka Hadden, Principal

Mr. Durden called the meeting to order at 6:10 P.M.

A quorum was determined to be present.

Mr. Durden gave an opening prayer.

The minutes of the September 12, 2006 regular meeting and the September 19, 2006 special meeting were discussed.

Motion to approve minutes of 9-12-06 and 9-19-06 was made by Troy Perry and seconded by John Lee Williams.

MOTION PASSED.

Report of the Chair

Mr. Durden emphasized the need to write grants. He will contact Alison Adler in Safe Schools with the school district to see if we qualify for grants under that program.

Mr. Durden reported to the Board that the Charter School Alliance has retained an attorney.

There are several legal matters that need to be addressed for Charter Schools.

The school district has told Noah's Ark our location is not safe, but there have been no documented incidents.

The Charter we are operating under has this problem areas for us. 1. The student numbers, 2. The facility, and 3. Maintaining a positive cash flow.

Principal's Report

Tutoring started October 16, 2006. We did get a grant to pay the teachers for an hour. The grant is for 40 hours. If we show results, we could get an extension.

Title I has given additional funds for academics resources. We have until December 22, 2006 to decide what will be purchased.

Saturday, October 28, 2006 was the Fall Festival, and it was very successful in spite of the rain.

The parents and students requested another activity in the Spring and for all day.

Parent Meeting – We did AIP (now PIP) plans.

The First Unitarian Universalist Congregation has \$1600.00 available for a program that combines health and children.

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Minutes of Board of Directors Meeting Tuesday, November 14, 2006

Persons present:

Board Members

Clifford Durden, Chair
Allean Jenkins, Vice Chair
Hyacinthia Becton, Secretary
Troy Perry
John Lee Williams

Staff

Ericka Hadden, Principal

Mr. Durden called the meeting to order at 6:05 P.M.

A quorum was determined to be present.

Mr. Durden gave an opening prayer.

The minutes of the October 31, 2006 meeting were discussed.

Motion to approve the minutes was made by Troy Perry and seconded by John Lee Williams.

MOTION PASSED.

Report of the Chair

Mr. Durden reported the charter school alliance is continuing to address problems of equity.

Mr. Durden reported he continues to investigate different avenues for securing grant dollars.

Principal's Report

Donations are being received for Thanksgiving baskets. Noah's Ark is working with a Masonic Order and St. George's Episcopal Center to make the donations. The students have been asked to bring in cans goods. The class bringing in the most can goods will be treated to a pizza party.

We are receiving suggestions for families to receive the baskets.

We have purchased academic resources with Title I money.

Tutoring has been going well.

Holy Trinity came on today to assist the students decorate pumpkins. Approximately 20 students came with the chaperones. Noah's Ark students enjoyed the activity. In addition to decorating the pumpkins, they decorated cookies. The fun part of course was to eat the cookies.

Old Business

Mr. Williams continues to look into the details of holding a golf tournament as a fund raiser.

The meeting was adjourned at 7:32 P.M.

Submitted by,

Hyacinthia Becton

Hyacinthia Becton, Secretary

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Minutes of Board of Directors Meeting Tuesday, December 12, 2006

Persons present:

Board Members

Clifford Durden, Chair
Hyacinthia Becton, Secretary
Troy Perry
John Lee Williams

Staff

Ericka Hadden, Principal

Board Member Absent

Allean Jenkins, Vice Chair

Mr. Durden called the meeting to order at 6:00 P.M.

A quorum was determined to be present.

Mr. Durden gave an opening prayer.

The minutes of the November 14, 2006 meeting were discussed.

Motion to approve the minutes was made by Troy Perry and seconded by John Lee Williams.

MOTION PASSED.

Financial Report

- ~ A Statement of Assets was given to the Board from David Lefler our CPA.
- ~ Mr. Seif Kajembe, teacher, has requested financial to assist with his brother's burial. The Board decided to make individual contributions. This will not impact the school's budget.
- ~ Mr. Durden is donating the \$7,000.00 salary he is owed to the school. Noah's Ark will pay Mr. Durden the \$3,000.00 we owe him from a loan he made to the school in the previous school year.

Discussion of School's Curriculum

- ~ Noah's Ark needs to change the mission statement. Our current mission statement does not accurately respond to the school's direction. The District agrees with our current curriculum emphasis, but we need to make our mission statement reflect this practice.
- ~ Mr. Durden stated we should not give up our IB status, perhaps we should look at Science, Math, and Technology. This discussion will continue

Principal's Report

- ~ Mrs. Ericka Hadden advised the Board that Reading & Math Diagnostic Test will be given for 3rd, 4th, and 5th grades on December 13, 14, and 15, 2006. When these results are returned, she give the Board an overview of where we stand with the FCAT.
- ~ The Title I review went well. We are on task to receive the dollars that are available to Noah's Ark.
- ~ She also discussed the Mid-Year Review from the District Charter Office.

Old Business

- ~ Mr. Williams continues to look into the details of holding a golf tournament as a fund raiser. He said the rental of a golf course in December is very high. It is for that reason he is looking at a later time.

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Minutes of Board of Directors Meeting Tuesday, January 23, 2007

Persons present:

Board Members

Clifford Durden, Chair
Hyacinthia Becton, Secretary
Troy Perry

Staff

Ericka Hadden, Principal

Board Member Absent

Alleean Jenkins, Vice Chair
John Lee Williams

Mr. Durden called the meeting to order at 6:00 P.M.

A quorum was determined to be present.

Opening prayer was given by Mr. Troy Perry.

The minutes of the December 12, 2006 meeting were discussed.

Motion to approve the minutes was made by Troy Perry and seconded by Hyacinthia Becton.

MOTION PASSED.

Report of the Chair

~ A Draft of the contract with St. Francis of Assisi was available for review. The contract gives Noah's Ark five classroom spaces, the use of the cafetorium, the playground, the computer lab (There are 40 stations in the lab.) and the chorus room. Noah's is schedule to move in April 2007. There are some financial issues that must be addressed with the St. George's Board because of this timeframe. Mr. Durden will be working with Canon Hap Lewis.

Principal's Report

~ Mrs. Ericka Hadden reviewed the results of the Diagnostic test with the Board. There has been improvement in all grade levels. Noah's Ark met AYP last school year, and the staff is working hard to repeat this performance.

~ Mrs. Hadden explained the change for receiving Title I funds. The procedure has changed from presenting receipts for 25% of the expenditures to 100% of the expenditures before a reimbursement is made.

~ The Saturday FCAT workshops have been well attended. We have not been able to get the parents to stay with the children although the parents do prepare breakfast.

~ The First Unitarian Universalist Church is sponsoring a Health Fair on Saturday, January 27, 2007 from 10:00 to 2:00. In addition to the fair, the Church will be making donation of \$600.00 to the school.

Student Update

~ The Board was advised of the actions taken after a complaint was made against a first grade student enrolled in Noah's Ark. This complaint was investigated by the Riviera Beach Police Department. The student is also enrolled in the St. George's Center, Inc. Out-of-School Program. St. George's contacted, Focus on Promise, a family counseling service. The detective conducting the investigating agreed to approach as a follow up action. Focus on Promise has assigned a counselor to the case.

The meeting was adjourned at 8:35 P.M.

Submitted by,

Hyacinthia Becton

Hyacinthia Becton, Secretary